

PREAMBLE - BROKER PRELICENSING INSURANCE EDUCATION

All instructors are required to distribute a copy of this notice to all classroom attendees. The instructor must read and discuss this notice at the beginning of the first class session.

- 1. For identification purposes, the student must provide a picture identification before class begins.**
- 2. All class participants must be attentive at all times while instruction is being presented.**
- 3. All cell phones and electronic devices must be turned off before entering the classroom. No one is permitted to leave the class while it is in session to make telephone calls.**
- 4. The only reading material permitted during the classroom session is the course material.**
- 5. To receive credit for the course, individuals must complete the full twelve-hour course.**
- 6. While class is in session, the student must have in his or her possession all required course material.**
- 7. Class participants must complete all assignments as assigned by the instructor.**
- 8. Each classroom hour is 50 minutes.**
- 9. All designated materials approved by the Department must be covered by the instructor.**
- 10. Any person who falsely represents that he or another person has met the prelicensing education requirements, may, after investigation and confirmation by the Department, be subject to administrative penalties.**
- 11. If you have met all the course requirements, you will be awarded a prelicensing certificate.**